

Monarch Wrap Around School Care - Summary Terms and Conditions

Session Times

- Breakfast: 7:45 am to 8:35 am, to include breakfast
- 1 hour session 3:15pm to 4:15pm, no tea included
- Tea: 3:15 pm to 6:00 pm, to include light tea

Session Prices

- Breakfast Session: £4:95
- 1 hour session £4
- Tea Session: £13:95

Overdue collection of child(ren) (beyond the time agreed when booking), as follows:

- Overrun: £3;
- Collection after 6:00 p.m. £3 for the first 15 minutes; thereafter £3 per additional 15 minutes plus staff costs.

Eligibility/Conditions

- Only children currently at Lockerley Primary School can attend the clubs
- Children must be collected by a responsible adult who is named on your emergency contact form

Vouchers

- We will accept certain vouchers. Please contact the school to confirm voucher acceptability

Contact details:

- **adminoffice@lockerley.hants.sch.uk**
- **01794340485**

Current Club Opening Periods

- Term Time Only (not during half term or full term breaks)
- Not Bank Holidays
- Will not be run on Inset days

Payment and Booking Terms

- All places must be booked and paid for in advance for each half term. Bookings and payment must be made by the start of each half term.
- Payment Options: Childcare vouchers, cheques (made payable to HCC), online at School Money or cash to the school's Office (please place in a named envelope with 'Monarch's payment' written on it).
- The clubs can refuse a booking request if the permitted maximum number of children for the session required has been reached.

Cancellations

- If regular bookings are cancelled within a 2 week period a refund is subject to the school's discretion. If cancelled more than 2 weeks in advance a refund will be given.
- If sessions have to be cancelled by the club for any reason (e.g. inclement weather) then a refund will be given.
- The school reserves the right to charge an administration fee of £5.00 for continued alteration or large scale alterations to previously booked sessions.
- The Club reserves the right to refuse a booking for a child, or cancel an existing booking, for specified reasons, including: persistent unacceptable behaviour or behaviour that compromises the safety of the child or others; payments significantly in arrears; regular late collection; unacceptable parental behaviour.
- The school office number **(01794 340485)**, staffed during the following hours 9 – 12, Monday to Friday, school days only, can be used to cancel bookings.

Your child(ren) will be given a snack and a wide range of activities to enjoy – please see below for a brief outline:-

Snacks available:

Bread/toast and or cereals

Sandwiches, hot dogs, pizza, pasta

Fruit and vegetables (a wide range depending on season and availability)

Water, milk, squash

There are sometimes, depending on activities, additional foods linked to seasons, festivals or celebrations.

Activities:

This list is constantly changing and is dependant on the ages and interests of each group – so one session will be completely different to another.

Construction – including giant jenga, lego and Knex

Creative activities – including drawing, painting, cookery, clay modelling etc.

Outside play – to include tennis, football, skipping, rounders, gardening in the summer etc.

ICT – the use of games and activities through the Lockerley website.

In addition to this we have jigsaws, books, puzzles, DVDs and selected children's TV programmes. The children are all able to select their own preferences.